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**From:** Bailey, Marianne [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=83A7850B43B24C799352D21886C0AEDA-MBAILE03]  
**Sent:** 10/9/2018 4:28:09 PM  
**To:** MacDonald, Ted [MacDonald.Ted@epa.gov]  
**CC:** Besch, Brianna [besch.brianna@epa.gov]; Finman, Hodayah [Finman.Hodayah@epa.gov]  
**Subject:** Re: Draft guidance for US issue papers for WHO Air Pollution and Health Conf

I am in annual leave from 4-6pm that day sorry it is not on my calendar, and I have meetings between 10-12 and 1:30-2:30.

Sent from my iPhone

On Oct 9, 2018, at 12:19 PM, MacDonald, Ted <MacDonald.Ted@epa.gov> wrote:

Hi folks,  
As to Maya Levine's proposal to move the WHO Air Pollution and Health Delegation call from this Thursday to next Tuesday (see below). In checking schedules for all of us (plus Martin), it looks like all are open next Tuesday except for 10-12 and 1:30-3:00. I am proposing to send a reply back to Maya indicating that we are fine with shift to next Tuesday, expect for the times indicated.  
Please confirm that works for you as well.  
Ted

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**From:** Levine, Maya (OS/OGA) [mailto:Maya.Levine@hhs.gov]  
**Sent:** Tuesday, October 09, 2018 9:32 AM  
**To:** MacDonald, Ted <MacDonald.Ted@epa.gov>  
**Cc:** Bailey, Marianne <Bailey.Marianne@epa.gov>; Finman, Hodayah <Finman.Hodayah@epa.gov>; Besch, Brianna <besch.brianna@epa.gov>  
**Subject:** Re: Draft guidance for US issue papers for WHO Air Pollution and Health Conf

Hi Ted,

Hope you enjoyed the long weekend! I'm planning to send the annotated air pollution conference agenda and update to the del later today — but I wanted to touch base with you on the del call. Thursday no longer works on this end — could we aim for a call on Tuesday morning (10/16). Would 9am work for you and EPA colleagues?

This will also give everyone this week to put together inputs and then have a day to review them ahead of our call.

Thanks,  
Maya

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On: 05 October 2018 00:09,  
"MacDonald, Ted" <MacDonald.Ted@epa.gov> wrote:

Hi Maya,

## Ex. 5 Deliberative Process (DP)

Sorry to have missed your call.

We can set up a time for later this afternoon for a call with you. It should be after 1:30 and not between 3-3:30. Do you have a preference?

Ted

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**From:** Levine, Maya (OS/OGA) [<mailto:Maya.Levine@hhs.gov>]

**Sent:** Thursday, October 04, 2018 11:41 AM

**To:** MacDonald, Ted <[MacDonald.Ted@epa.gov](mailto:MacDonald.Ted@epa.gov)>

**Cc:** Bailey, Marianne <[Bailey.Marianne@epa.gov](mailto:Bailey.Marianne@epa.gov)>; Finman, Hodayah <[Finman.Hodayah@epa.gov](mailto:Finman.Hodayah@epa.gov)>;  
Besch, Brianna <[besch.brianna@epa.gov](mailto:besch.brianna@epa.gov)>

**Subject:** RE: Draft guidance for US issue papers for WHO Air Pollution and Health Conf

Hi Ted,

## Ex. 5 Deliberative Process (DP)

I'm available until 1pm this afternoon and then again from 2pm – 3:30pm. Let me know if you have a moment to connect.

Once we agree on a way forward, I'll reach out to the full delegation (minus Jane) on next steps.

Thanks again,  
Maya

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**From:** MacDonald, Ted [<mailto:MacDonald.Ted@epa.gov>]

**Sent:** Thursday, October 04, 2018 9:51 AM

**To:** Levine, Maya (OS/OGA)

**Cc:** Bailey, Marianne; Finman, Hodayah; Besch, Brianna; MacDonald, Ted

**Subject:** Draft guidance for US issue papers for WHO Air Pollution and Health Conf

Hi Maya,

As mentioned on our call yesterday, I am forwarding something we put together to suggest guidance and allocation of lead responsibilities for proposed issue/position papers for the WHO Conference on Air Pollution and Health.

Please adjust as you see needed, and will look to HHS to distribute to relevant contacts/agencies as needed.

I am around today in case you have any question on the content of this draft, but please note that I will be out tomorrow, but other EPA contacts cc'd should be available.

Thanks,  
Ted